Scientific Research Committee

Committee members:

- Dr. Eman Mansi (Head)
- Dr. Rand Shaheen
- Dr. MohannadOdeh
- Dr. Hebakhader
- Dr. Mona Oqal
- Dr. Khaled Al-rusan
- Saba Madae'en
- SuhadBnMilhim
- Asma'aFakhury
- Dana Al-Otoom

Committee tasks:

- Evaluating researches and books that need support before publishing.
- Encouraging faculty staff for doing scientific research
- Urging faculty staff to look for global and local institutions which provide fund and support scientific research.
- Collecting statistics and tracking the scientific activities of the faculty staff
- Developing the research skills of the faculty staff through special seminars.

Course plans committee:

Committee members:

- Saja Hamid (Head)
- Dr.Eman Mansi
- Dr. Rand Shaheem
- Dr.HebaKhader
- Dr.MohannadOdeh
- Dr.Abd Al-raheem Al-qdah
- Dr. Mona Oqal
- Rawan A buDalo
- Dr.Ana'amAlmoumani
- Dr. Tahani Alwedyan
- Dr.IsraaAldmour

- Updating the related courses plans in the global and Jordanian universities
- Revising courses plans for the faculty programs and developing them
- following the standards of the ministry of higher education and the international accreditation organization
- Establishing a consultation plan and tree diagram for the students
- Checking that the contents and the activities of the courses are related to the aims of the program and learning outcomes.
- Approving the content for the

new courses and revising it
annually

Courses equivalence committee:

Committee members:

Vice president/Dr.Abd Al-Raheem Al-Oudah

The related department head The related faculty staff /course instructor

Committee tasks:

- Studying courses equivalences for the students who transferred from inside/outside the university
- Preparing equivalence tables for the courses from faculties being transferred from

Committee of devices and equipment:

Committee members:

- Dr.Eman Mansi (Head)
- Dr.Nabeel Al-Hashemi
- Dr.IsraaAldmour
- Dr.Ina'amAlmomani
- Dr.LubnaSwelemin
- EmanHarahsheh
- Iqbal Abu Alkbash
- Mai Jabir
- Farah hdeeb
- Mervat Al-Najjar
- Amani Al-sha'er
- Rafefashweh
- Ayah Alhaj
- Tuqa AL-zghoul

- Informing the deanship with the annual needs of devices and equipments
- Checking the laboratories readiness regarding tools, devices and maintenance.
- Stocktaking for all of the devices in the laboratories
- Tracking the accreditation demands from devices, equipments and organizing with the committee of quality assurance and accreditation
- Supervision on standardized operation Procedures (SOP) for devices and tools available at the faculty
- Helping with training faculty staff on dealing with devices, providing the technical consultation about the warranty of some devices

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-	Supervising	devices	maintenance.

Committee of exams and monitoring

Committee members:

- Dr.SabaMada'aen
- Dr.Suhad Bani melhim
- Eman Harahsheh
- Iqbal Abu Alkbash
- Farah Hadeeb
- RafeefAshweh

Committee tasks:

- Organizing online exams in cooperation with computer centre
- Making the tables of online and paper exams, and announcing them for the students and the faculty staff
- Organizing exams proctoring in a way that guarantees proper performance
- Dealing with exam time periods conflict according to regulations
- Tracking the challenges of coordinating exams and finding the proper solutions.

Committee of field training for the society pharmacies

Committee members:

- Dr.Tahani Al-wedyan / Dean assistant (head)
- Dr.EmanMnsi
- Dr.MohannadOdeh
- Dr.Rawan Abu Dalo
- Dr.Ina'amAlmomani
- Dr. Khaled Alrusan
- Dr.IsraaAldmour

- Helping the students to find field training places
- Preparing lists with the accredited training places and contact addresses
- Evaluating the places of field training and reporting the distinguished students

- EmanHarahsheh
- Amani Alsha'er
- RafefAshweh
- Ayah Al-Haj
- Tuqa Al-zghoul
- Mohammad Batayneh

- Organizing with field training supervisors at the university
- Providing solutions and suggestions to the problems that students may face during the field training
- Supervision on the process of applying the field training at the faculty and making the needed modifications

Library Committee

Committee members:

- Dr.Amjadalrusan
- Dr.SuhadBanimelhim
- Dr. Khaled al-rusan

Committee tasks:

- Organizing with faculty members and the related departments to provide the needed books and references
- Tracking the new books, media and periodicals and informing faculty staff about the new books and periodicals which arrive to the library and the research engines which the university has subscribed to.
- Introduce the students to the library and its system

Committee of Special Accreditation and Quality Assurance:

Committee members:

- Vice dean/ Dr. Abdalraheem Alqudah
- Department Heads
- All of the faculty staff

- Ensuring the process of achieving the requirements of special accreditation and applying the quality standards of the higher education and providing with related recommendations
- Preparing accreditation files which include the needed documents for the accreditation

- committees and the forms are filled properly
- Tracking quality assurance according to the accredited standards of the ministry of the higher education and the accreditation committee and the other international institutions
- Organizing meetings and seminars related to quality assurance and accreditation.

General Safety Committee

Committee members:

- Dr.Nabeel Al-Hashemi (Head)
- Dr.IsraaAldmour
- Dr.LubnaSwelemin
- EmanHarahsheh
- Iqbal Abu Alkbash
- Mai Jabir
- Farah hdeeb
- Mervat Al-Najjar
- Amani Al-sha'er
- Rafefashweh
- Ayah Alhaj
- Tuqa AL-Zghoul

Committee tasks:

- Ensuring the requirements of the general safety in the faculty
- Organizing with the committee of the general safety to guarantee a safe environment for work and study

Committee of Students' Offences and violations

Committee members:

- Dr.ThaniAlwedyan (head)
- Dr.MohanadOdeh
- Dr.Rawan Abu dalo
- Dr. Areen Alshwayat
- Dr. Khaled Alrusan

- Discussing the cheating cases in the exams
- Investigate the students' cases according to the rules and regulations
- Studying the problems reported to

	the dean - Reporting Committee's decisions and recommendations to the faculty deanship - Organizing the Deanship of students' affairs on special cases
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Scientific Seminars Committee			
Committee members:	Committee tasks:		
- Dr.Eman Mansi (HEAD)	- Launching scientific days and		
- Dr.Mohannadodeh	seminars		
- Dr.TahaniAlwedyan	- Contacting with the external		
- Dr.Asma'aFakhury	parties to provide the financial		
- Dr. Dana ALotom	and logistic support regarding		
	supporting the seminars and		
	conferences in the faculty		

Social Committee:		
Committee members:	Committee tasks:	
Dr- Saba Madae'n	 Tracking the social matters 	
Dr.Lubna Swelimn	regarding the faculty staff	
Dr. Dana Al-Otom	 Organizing cultural, social and 	
Iqbal Abu Alkbash	sport programs	
	- Reinforcing the cooperation	
	among faculty staff	
	- Managing the financial issues for	
	the committee	

Graduate Students Committee	
Committee members:	Committee tasks:

- Dr.Mohannad odeh
- Dr.Tahani Alwedyan
- Dr. Mona Oqal
- Dr.Israa Aldmour
- Mai Jabir
- Farah Hudeeb

- Tracking students' graduate matters and contacting with them regarding job opportunities.
- Making announcements which aim at informing graduates about the vacancies or studying abroad
- holding periodic meetings with the graduates

Committee of strategic plan

Committee members:

Dr- AbdAlraheem Alqudah (vice dean) (HEAD)

Dr- Tahani Alwedyan (dean assistant)

Departments Heads

Dr.Mohannad Odeh

Committee tasks:

- Tracking the latest developments regarding the mission and the vision of the university and its strategic plan
- Revising the strategic plan of the faculty
- Introducing the general aims of the faculty regarding expectations of the university
- Tracking performance plans related to the strategic plan through the periodic reports of the faculty
- The periodic evaluation for the general aims and achievements
- Preparing the needed achievement reports

Activities and Events committee

Committee members:

- Dr.Tahani Al wedyan (assistant dean) (Head)
- Dr.Ina'amAlmomani
- Dr.SabaMada'en
- Dr.Asma'afakhury
- Mai Jabir
- RafeefAshweh

- Preparing students' activities
- Suggesting and organizing social activities
- Supervising the students' activities

Faculty Inventory Supervision Committee

Committee members:

- Mervat Al-Najjar (manager)
- Amani Al-Sha'er
- RafeefAshweh
- Ayah Al-Haj
- Tuqa Alzghoul

- Checking the faculty inventory regarding the chemical materials and glass.
- Providing the laboratories needs in coordination with the committee
- guaranteeing the general safety procedures in the faculty inventories and informing the committee of general safety
- Tracking the annual stocktaking for the inventories contents.